



Intalio Records

Ensure complete information governance

Intalio Records is an innovative solution that offers advanced tools allowing users to manage and govern their enterprise records in a centralized repository while remaining compliant with internal and external rules and regulations. Users can now manage their content throughout every stage of its lifecycle.

Benefits



Document Management

- Eliminate Redundant Data
- Minimize Litigation Risks
- Control the Creation of Records



Workforce Development

- Increase Productivity
- Increase Efficiency
- Improve Customer Engagement



Budget Control

- Increase ROI
- Control Expenses
- Reduce Delivery Costs

Main Features

1.

Records Capture

- Enables integration with business applications via a set of APIs.
- Indicates when an individual record is captured within the electronic records management system.
- Prevents the alteration of content of any records by any user during the capturing process.
- Supports manual naming of digital records and the alteration of the metadata of a record within the system.

2.

Records Storage

- Stores data, documents, email messages, and files from any source and any type.
- Applies tiered storage to store records in different storage technologies.
- Searches across record indexes on any available metadata item or system attribute.
- Supports folder-oriented or container-based declaration of records.

3.

Records Management

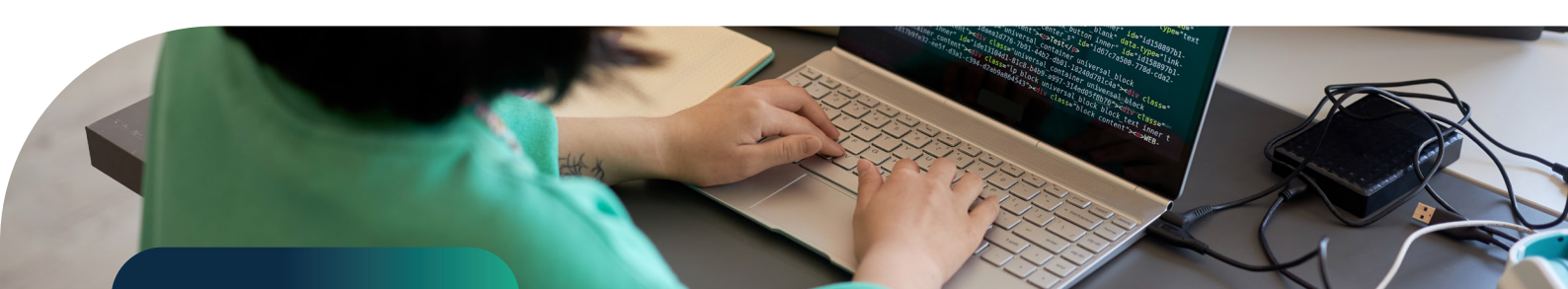
- Applies a retention policy across all applicable records.
- Alerts the administrator of any export or transfer.
- Records all changes made to a record in the metadata.
- Maintains all the technical, structural and relational integrity.

4.

Records Security and Retention

- Provides advanced standards and two-step verification for improved safety.
- Provides encryption algorithm chaining, enabling higher security of business sensitive information.
- Allows only authorized users to modify the metadata of the record.
- Compliant with international standards and norms related to electronic records management and archiving.

Intalio is an international provider of Digital Solutions with over 30 years of innovations in Content Services, Process Management, and Data Governance. By combining cutting-edge technologies with AI and Machine Learning to introduce an advanced line of business solutions, Intalio managed to become a trusted leader in Digital Transformation across the US, Europe, and the MENA region.



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